

ARDINGLY ACTIVE

Gym Membership Terms & Conditions



1. GENERAL INFORMATION

These terms and conditions apply to your gym membership here at Ardingly College. Please read these terms and conditions carefully and let Ardingly Active know if anything which you do not understand or which you are unsure about.

Please inform Active Active promptly if any information you provide becomes out of date or is no longer correct. This includes, for example, your contact details or medical information which may be relevant to your use of the facilities.

2. MEMBERSHIP

- Membership is only available to current employees or parents of Ardingly College and are over the age of 16.
- Prior to use the membership subscription must be paid in full, the health questionnaire complete and an induction attended.

Ardingly Active reserves the right to reject any application or withdraw any gym membership in the event of a serious failure to comply with these terms and conditions. A "serious failure" means:

- You are no longer a staff member or parent of Ardingly College.
- Failure to pay your membership fee by the due date.
- a repeated breach of these terms and conditions by you (the member).
- any breach of these terms and conditions which could endanger your health or safety or the health and safety of other members or individuals.

3. FEES & PAYMENTS

Ardingly Active reserves the right to vary membership fees; you will be given one calendar month's notice of any fee increase. You may cancel your membership if you do not accept the increase.

Full payment is required before the initial induction can take place in the the gym. Your membership will not be confirmed unless payment has been received, you have completed the health questionnaire and attended an induction. Ardingly Active's preferred method of payment is via an E-Invoice. All invoices must be paid 14 days of their issue. **Cash & Cheque payments are not accepted.**

4. OPENING HOURS

Opening hours of the Fitness Suite for members does vary, opening time information can be found on the Gym Membership section of the web-site.

5. REFUNDS & CANCELLATIONS

Unless the below statements apply, a minimum of at least one month's notice in writing is required if you wish to cancel your membership. Ardingly Active will not offer refunds or credits due to non-attendance or cancellation.

- Ardingly Active reserves the right to cancel your membership for any reason by giving you at least one month's prior written notice.
- Members who wish to cancel before their annual renewal date will not be given any refund.

Please advise Ardingly Active immediately, if you are seeking to cancel or ammend your gym membership at Fitness@ardingly.com.

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6. DATA PROTECTION

Ardingly Active are registered under the Data Protection Act and will treat all personal information as confidential. Ardingly Active will keep it secure and fully comply with all applicable UK Data Protection Act and consumer legislation. Ardingly Active may use your information to inform you about other products or services that operate at Ardingly College. If you do not wish to receive such details, please contact Fitness@ardingly.com.

7. PHOTOGRAPHY & VIDEO

Photography and video may be taken of members at any time whilst using the facilities, excluding changing rooms. Ardingly Active reserves the right to use any photography or video for its Internal publications, external marketing such as in flyers, on the Ardingly website and through our social media platforms. If you do not wish to be photographed or video, please clearly state this on the booking form.

Alternatively, please email Fitness@ardingly.com if you have any concerns.

8. MEMBERSHIP ID

A Membership ID card will be issued to each Ardingly Active Gym member upon joining the gym. Members must present their ID card for security and verification on each visit to the gym. Ardingly Active Gym Members without a valid Membership ID card may be asked for photo identification, and will be admitted at the absolute discretion of Ardingly Active staff.

Ardingly Active Gym Members may not loan their Membership ID card to be used by another person; allowing such misuse of a Membership ID card may result in their Membership being terminated with no refund of fees already paid.

Any lost or mislaid Membership ID cards will be replaced by Ardingly Active and will incur a charge.

9. SAFEGUARDING

Ardingly Active adheres to [Ardingly College's Safeguarding Policy](#).

9. LONE USE

Members must inform someone they are using the gym facility and what their expected return time will be so that the person notified can investigate the reason if the gym member is delayed. The person informed can be a work colleague or a family member and must have a means of making contact with the gym member. The gym phone can be used for emergencies and can be accessed outside of the gym office. The phone number is 01444 893238

10. DEFECTIVE EQUIPMENT

Ardingly Active Gym members must not use any defective gym equipment, if defective equipment is found, please report this to a member of staff immediately or email Fitness@ardingly.com.

11. INSURANCE & LIABILITY

Ardingly Active is operated by Ardingly Projects Ltd which is fully insured against accident, third party liability and personal injury arising from negligence by Ardingly Projects Ltd staff. Ardingly Projects Ltd accepts no liability for personal accident, loss or damage to any member or the property of the member(s) that is brought onto the College Campus.

12. BEYOND ARDINGLY ACTIVE'S CONTROL

Occasionally Ardingly Active may have to close the facilities due to circumstances beyond Ardingly Active's control. "Circumstances beyond our control" means anything which Ardingly Active could not prevent by taking reasonable precautions such as an outbreak of swine flu, extreme adverse weather conditions or industrial action.

Should this happen, Ardingly Active will not be in breach of these terms and conditions if you are unable to use our facilities.

13. MEDICAL, ILLNESS & FIRST AID

Please inform Ardingly Active at the time of booking of any pre-existing medical, physical or behavioural conditions along with any medication requirements. If a member is deemed too ill by staff upon arrival, Ardingly Active reserve the right to refuse to the gym facilities.