

<b>DEVELOPMENT PLANNED 2011-2013 EAL</b>	<b>METHOD</b>	<b>STAFF i/c REPORTING TO HEADMASTER</b>	<b>LIKELY COMPLETION</b>	<b>PRESENT STATUS</b>
To deliver Insed as a two year programme, year 1 for whole staff, year 2 for new staff only	Staff Insed session	PMH/SIW	Ongoing	Year 1 completed for this year
To liaise with Head of English, Registrar, Heads of VIth Form and Middle School over entry process of EAL students	Look at testing materials, entry criteria and applicants' entrance papers	PMH/SIW	On-going	Initial review of VIth Form tests with ATS
	Consider separate grammar paper – or as part of present paper	PMH/SIW	March 2012	Initial discussion
To test all foreign students currently studying in the EAL Department.	Testing	PMH/SIW	October 2011	Completed
To extend this to cover all non-native students in the SS	Testing – Prepare tests to deliver in class	PMH/SIW	Sept 12: VIth Sept 13: S,R,V and then on-going	Under discussion
To continue to participate in selection of students in Hong Kong and maintain presence at HK Expo		PMH/SIW GP/TPC	On-going	On agenda for end May
To develop links with each Department and with Houses, identifying key person to be responsible for learning and integration of EAL students		PMH/SIW	On-going	Started: IXZ (Science), MXK (English), NJ (MFL) agreed
To deliver programme of Use of English for EAL IB students as a timetabled lesson	Timetabled lesson using EAL textbooks	PMH/SIW	September 2012, depending on staffing. Otherwise 2013	On agenda for Summer Term discussion
To build up contacts to establish good practice with EAL departments of local schools	Contact, meetings, discussions	PMH/SIW	On-going	Initial contact made with Box Hill, Hurstpierpoint

To investigate feasibility of International Study Centre with GP	Visit other schools; Box Hill already arranged for November 2011	PMH/SIW/GP	Summer 2012	Boxhill postponed to Lent/Summer 2012 Sherborne and Sevenoaks planned for Lent/Summer 2012
Set up International Society to include cultural visits	To be student led once established. Investigate frequency – to be determined by students	PMH/SIW	Start Summer 2012	As planned
Prep and Pre-Prep: No current specialist EAL provision in place for 2011-12 as it is not required this year. Previous EAL teacher not available for future teaching	Investigate ways of delivering an EAL programme to be put in place if required in the future	JH/FMR/PMH/SCL	Start Summer 2012	On agenda

<b>DEVELOPMENT PLANNED 2011-2013 LEARNING SUPPORT</b>	<b>METHOD</b>	<b>STAFF i/c REPORTING TO HEADMASTER</b>	<b>LIKELY COMPLETION</b>	<b>PRESENT STATUS</b>
To develop common approach to Middle Years Learning Support teaching	Look at changes to syllabus to ensure continuity of approach between Prep and SS	SCL/FR	When Middle Years programme is finalised	In abeyance til decisions made
Transfer records of L/S students onto SEN Manager of iSAMS	Load IEPs	SCL	December 2011	Completed, all years December 2011
	Load EP Assessments as PDF files		February 2012	Shell, Remove, Vth completed December 2011
	Load EP Assessments as PDF files	SCL	Vith Form February 2012	On agenda as planned
	ACP/PP: Load EP assessments and summaries as PDF files	SCL/FMR	Years 7 & 8 March 2012	On agenda
	ACP/PP: Load EP assessments and summaries as PDF files	SCL/FMR	Years 1-6 June 2012	On agenda

Consider transfer of department IEPs to iSAMS	Evaluate IEPs before uploading	SCL/PMH/AJK	March 2012	Decision taken not to transfer to iSAMS
Consider more appropriate way to record department IEPs in light of decision above	Evaluate IEPs as first step – new IEPs due at Lent Long Leave	SCL/PMH/AJK	March 2012	Start evaluating by February
Streamline Access Arrangements to ensure steady flow of assessments and paperwork over the year	Look at ways of group testing; evaluate testing materials	SCL	May 2012	Investigation into testing materials started
To bring Access Arrangements for CE exams in line with new JCQ regulations	Create common format for presenting evidence of scores and need to carry throughout the College	SCL/FMR	June 2012	Form completed. Individual pupils under discussion
	Liaise with feeder prep schools to ensure awareness of new regulations	SCL	June 2012	Some feeder schools contacted in response to requests for Access Arrangements for Pre-CE screening. Policy to be drawn up and sent to all schools
Expansion of involvement of department into other areas	Particularly with BS, Economics and Physics with their Maths content	AJK	May 2012	Initial agreement with BS and Science – AJK to attend meetings with departments in Lent 2012
	To suggest agenda item at all Dept meetings (or meeting with HoD) for L/S and EAL to share ideas	SCL/PMH	June 2012	Start contact with HoDs January 2012
Plan move to new permanent area	Agree teaching equipment and resources required for new teaching rooms and studies	SCL/PMH/AJK/SIW	When move to permanent location is fixed	In abeyance

Staffing	<p>To establish need for an extra member of staff to allow for:</p> <ul style="list-style-type: none"> <li>• development of EAL</li> <li>• demands of hugely increased administration for exams arrangements for L/S and EAL students – extra burden of evidence required for access arrangements</li> <li>• expansion of cross-curricular support through lesson observations and department visits and staff support</li> <li>• Accommodation of ad hoc support lessons, including increasing number of non L/S students</li> </ul>	SCL/PMH	February 2012	<p>Meeting of 86 Group L/S held in November to discuss access arrangements giving some guidance on paperwork involved in providing evidence</p> <p>Meetings with Departments agreed in principle, dates to be arranged</p>
	Prep: Specialist teacher time allocated to each year group for Maths and English in class/group work provision	FMR/CC	Michaelmas 2012	Some provision now in place – needs to be maintained and expanded
Training	To ensure each member of the department receives appropriate training to help their own personal development as well as enhancing their professional development	SCL	On-going	Training course on counselling for AJK arranged for May 2012
	Prep/Pre-Prep: Providing training for classroom Teaching Assistant in SpLD	FMR/JH/CC	September 2012	Assistant appointed, suitable course agreed. Funding to be agreed
	Prep: Training in use of technology – with selective introduction of iPads, investigate how they can best be used to improve delivery of curriculum to disabled pupils	FMR/JH/CB	Michaelmas 2012	On-going

“SCHEDULE 10 of the 2010 Disability Act

ACCESSIBILITY FOR DISABLED PUPILS

(2) An accessibility strategy is a strategy for, over a prescribed period—

(a) increasing the extent to which disabled pupils can participate in the schools’ curriculums;

(b) improving the physical environment of the schools for the purpose of increasing the extent to which disabled pupils are able to take advantage of education and benefits, facilities or services provided or offered by the schools;

(c) improving the delivery to disabled pupils of information which is readily accessible to pupils who are not disabled” p179

**In order to comply with ISI Regulatory Requirement A15 (Three year Plan for compliance with Schedule 10 of the Equality Act 2010) our accessibility strategy involves the following:**

- **A15b Accessibility Audit and Plan: focuses on Physical accessibility. This responds to 2(b) above.**
- **A15c (This document) focuses on enabling students with ‘disabilities’ (EAL students and those needing Learning Support) to participate in the whole curriculum and to improve delivery of information to disabled students which is readily accessible to those who are not disabled. This responds to 2(a) and (c) above.**
- **In addition see the following policies which further support A15b and A15c:**
  - A2a Learning Support Policy
  - A2b EAL policy
  - A2c Equality and Diversity Policy
  - A15a Disability Policy